



Labadi Beach Hotel

## ACCOMMODATION REQUEST FORM



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**GROUP CODE: PACA2020/LBH**

(Guests must quote this code)

**15<sup>th</sup> to 19<sup>th</sup> April 2020**

- **NAME OF GUEST:** \_\_\_\_\_
- **ROOM:**
  - Superior Room:** Single Occupancy: **\$200.00** / double occupancy **\$230.00**
  - Luxury Room:** Single Occupancy: **\$240.00** / double occupancy **\$270.00**
  - Superior Suite:** Single/Double Occupancy **\$400.00**
  - Executive Suite:** Single/Double Occupancy **\$600.00**
  - Presidential Suite:** Single/Double Occupancy **\$800.00**
- (Underline room and occupancy required)*
- **ARRIVAL DATE:** \_\_\_\_\_
- **DEPARTURE DATE:** \_\_\_\_\_
- **AIRPORT TRANSFER:** Yes/No (Give flight details if YES): \_\_\_\_\_
- **PAYMENT MODE:** (We accept American Express, Visa, Master Cards, Bank Transfer or Cash)  
*(Underline payment mode)*
- **BOOKED BY:** \_\_\_\_\_
- ✓ **ATTACHED:** Credit Card Authorisation Form and our USD Bank Account Details

**CUT-OFF DATE: Friday, 20th March 2020**

**Rooms will be subject to availability after cut off date**

**Guest must make and guarantee rooms by the stated date**

### PLEASE NOTE:

1. Should you wish to use a credit card to guarantee booking, please complete the attached credit card authorization form and return via email ([labadi@legacyhotels.com](mailto:labadi@legacyhotels.com) & [labadigroups@legacyhotels.com](mailto:labadigroups@legacyhotels.com)) together with a copy of the front and back of the Credit Card and an ID of the card owner?
2. Should you wish to use a wire transfer to guarantee booking, we require the original deposit or EFT transaction slip to be emailed to the following email addresses: [labadi@legacyhotels.com](mailto:labadi@legacyhotels.com) and or [qbrobbey@legacyhotels.com](mailto:qbrobbey@legacyhotels.com).